



## Pre-War Austin Seven Club Safeguarding

# Procedure

## Introduction

The purpose of The Pre-War Austin Seven Club Ltd (hereinafter known as 'The Club') Safeguarding Children procedure is to provide information to all club members, officers, volunteers, and parents/guardians on the actions that The Club will take to keep people safe from harm.

***Everyone has a role to play in safeguarding, this includes our Club Committee, Club Safeguarding Officer, other officers, Club members, Participants, Volunteers and Spectators.***

This document provides advice and guidance on:

- Recognising abuse.
- Responding to allegations of abuse.
- Reporting safeguarding concerns appropriately and proportionately.

This procedure should be read in conjunction with Motorsport UK's Safeguarding Policies and Procedures.

## Recognising Abuse

Abuse and neglect can occur anywhere; at home, at school, or at a sporting event - we need to be aware of this so that we can spot the signs and take appropriate steps to protect people from further harm.

Abuse, neglect and harm can occur in a number of different ways:

Children and Young People can be at risk of:	Adults can be at risk of:
<ul style="list-style-type: none"><li>• Physical Abuse</li><li>• Emotional Abuse</li><li>• Sexual Abuse</li><li>• Neglect</li><li>• Domestic Abuse</li><li>• Bullying &amp; cyber-bullying</li><li>• Poor practice</li></ul>	<ul style="list-style-type: none"><li>• Physical Abuse</li><li>• Emotional Abuse</li><li>• Sexual Abuse</li><li>• Neglect</li><li>• Self-neglect</li><li>• Domestic Abuse</li><li>• Financial Abuse</li></ul>

<ul style="list-style-type: none"> <li>• Breaches of the Race with Respect code of conduct</li> </ul> <p>They can be harmed by:</p> <ul style="list-style-type: none"> <li>• People in a position of trust</li> <li>• Peers</li> <li>• Family members</li> <li>• Strangers (e.g. online)</li> </ul>	<ul style="list-style-type: none"> <li>• Discriminatory Abuse</li> <li>• Institutional Abuse</li> <li>• Modern Slavery</li> </ul> <p>They can be harmed by:</p> <ul style="list-style-type: none"> <li>• People in a position of trust</li> <li>• Peers / colleagues</li> <li>• Family members</li> <li>• Strangers (e.g. online)</li> </ul>
Further information on types and indicators of abuse that affect children and young people can be found <a href="#">here</a>	Further information on types and indicators of abuse that affect children and young people can be found <a href="#">here</a>

The Club recognises that anyone can be at risk of abuse, neglect or harm and have a duty of care to all of our members. We also recognise that some people may be at increased risk, this includes:

- Children and young people and the elderly.
- Anyone, regardless of age who is isolated, lonely or does not have a support network around them.
- Anyone regardless of age who has a disability or health condition that makes them more reliant on others for support.

Further information on the types of abuse, the indicators to look and those at increased risk can be found in the Motorsport UK Safeguarding Procedure's.

## Responding to and Managing Concerns

This next section of the procedure details how The Club can best respond to any allegations of abuse, neglect or harm which we are made aware of.

***It is never an option to do nothing if you become aware of a concern for someone's safety.***

It is of the utmost importance that our response to an allegation is reassuring, appropriate, accurate and does not put the person concerned at increased risk.

If you are made aware about concerning behaviours or actions of others:

DO	DO NOT
<ul style="list-style-type: none"> <li>• Allow them to speak freely</li> <li>• Remain calm</li> </ul>	<ul style="list-style-type: none"> <li>• Make judgements</li> <li>• Ask lots of questions</li> </ul>

<ul style="list-style-type: none"> <li>• Listen</li> <li>• Provide reassurance</li> <li>• Recognise their courage in speaking up</li> <li>• Check your understanding of the situation</li> <li>• Ask about their immediate safety</li> <li>• Explain what will happen next</li> </ul>	<ul style="list-style-type: none"> <li>• Promise confidentiality</li> <li>• Dismiss, deny or minimise their concerns</li> <li>• Over-react</li> <li>• Be led by your own feelings</li> <li>• Challenge or confront the alleged perpetrator</li> </ul>
---	---

As soon as it is appropriate to do so, make a record of the conversation. Record the date, time and location of the conversation and write down the words and phrases used by the person.

## Reporting an Incident or Concern

If you are worried that someone is at risk of harm this must be reported to either the Club Safeguarding Officer (CSO) or in the first instance, the designated Event CSO who is attending.

***Colin Danks is The Club CSO and can be contacted on 07891817035 or by email at [thedankses@icloud.com](mailto:thedankses@icloud.com)***

***The Event CSO will be present at the event and their details and contact number shall be known to those people from The Club organising and attending the event- see any Club official on the day***

If you believe someone is at immediate risk of harm, contact emergency services by dialing either:

***111- non-emergency number for the NHS.***

***101- non-emergency number for the Police.***

***or where appropriate***

***999 or 112 for all emergency services.***

The CSO will follow the appropriate reporting procedure depending on the type of incident reported to them as outlined in the Motorsport UK Safeguarding Procedures (see appendix).

The CSO will take appropriate actions which may include:

- Making enquiries and keeping a local record provided by the event CSO.
- Seeking advice from the Motorsport UK Safeguarding Team.
- Liaising with statutory partners.
- Maintaining accurate records.

Further information on the reporting procedures can be found in the Motorsport UK Safeguarding Procedure.

If you cannot contact the CSO or it is not appropriate to do so, reports can also be made directly to the Motorsport UK safeguarding team by emailing [safeguarding@motorsportuk.org](mailto:safeguarding@motorsportuk.org) or by completing the form at [www.motorsportuk.org/the-sport/safeguarding/sharing-a-concern/](http://www.motorsportuk.org/the-sport/safeguarding/sharing-a-concern/)

## Contact Information

### **The Pre-War Austin Seven Club Ltd Safeguarding Officer**

Name: Colin Danks

Email: [thedankses@icloud.com](mailto:thedankses@icloud.com)

Telephone: 07891817035

### **Lincolnshire County Council (Local Authority Designated Contact)**

Name: Lincolnshire Safeguarding Children's Partnership (LSCP)

Web referral: [www.lincolnshire.gov.uk/xfp/form/224](http://www.lincolnshire.gov.uk/xfp/form/224)

Telephone: 01522 782111 (Mon- Fri 8am to 6pm or 01522 782333 (outside office hours))

### **The Motorsport UK Safeguarding Team**

Email: [safeguarding@motorsportuk.org](mailto:safeguarding@motorsportuk.org)

Telephone: 01753 765056

Appendix 1 – Reporting routes

<b>Recognise:</b>	Breach of Race with Respect (MSUK events) Peer-on-peer abuse Poor Practice	Concern about welfare outside of motorsport or club events	Any allegation which meets the safeguarding threshold <sup>1</sup>
<b>Report to:</b>	CSO	CSO, Local Authority of NSPCC Helpline	CSO or Motorsport UK Safeguarding Team
<b>The CSO will:</b>	<ol style="list-style-type: none"> <li>1. Obtain a record of the incident, the people involved and any actions taken.</li> <li>2. Notify Motorsport UK if an immediate suspension is required while investigations take place.</li> <li>3. Obtain statements from the parties involved</li> <li>4. Seek to understand any mitigating or aggravating factors.</li> <li>5. Provide a report to the Motorsport UK Incident Triage Panel with recommended outcomes.</li> </ol>	<p>EITHER:</p> <ol style="list-style-type: none"> <li>1. Refer to the Motorsport UK Safeguarding Team</li> </ol> <p>OR:</p> <ol style="list-style-type: none"> <li>2. Report directly to the Local Authority Safeguarding Team where the child lives with support/advice where relevant from the Motorsport UK safeguarding team, if required.</li> </ol>	<p>Report this to</p> <p>The CSO.</p> <p>Where relevant the CSO will report allegations to Motorsport UK Safeguarding Team using the Referral form on the website</p>

<sup>1</sup> As detailed in the Motorsport UK Safeguarding Case Investigation Procedure