



RULES FOR: THE PRE-WAR AUSTIN 7 CLUB LIMITED

As approved at an Extraordinary General Meeting
The Sailors and Soldiers Club, Castle Donnington
11th October 2007

1. PURPOSE

The purpose of the Pre-War Austin Seven Club Ltd (hereinafter referred to as The Club) will be to provide the opportunity for enthusiasts of pre-war Austin Seven cars to:

- 1.1. Hold regular meetings in a social atmosphere throughout the year to provide members and their families with an opportunity to meet each other. Meetings may be of both social and technical nature and be of general interest to all.
- 1.2. Provide members with information, advice and assistance on matters connected with aspects of Austin Seven motoring and motor sport.
- 1.3. The Club's operating procedures are defined in the Memorandum and Articles of Association. These rules interpret how these will be applied. In case of dispute, the Memorandum and Articles of Association will be held to be correct.

2. MEMBERSHIP

- 2.1. Membership of the Club shall be open to anyone having an interest in the Austin Seven or related motorcars. Membership shall cover immediate family living at the member's home address allowing only one vote per family. Applications by persons under the age of eighteen must be countersigned by a present or guardian.
- 2.2. Only paid up members and elected honorary members will be eligible to act as officers of the Club.
- 2.3. Associate membership may be awarded for a limited period, at the discretion of the committee, for which a fee may be charged. Such membership will carry no voting rights.
- 2.4. A register of all members shall be kept by the Membership Secretary. All members will be requested to furnish specific information on joining the Club and should promptly notify any subsequent changes.
- 2.5. Members are reminded that the Club abides by the Data Protection Act

3. FINANCE

- 3.1. The Club will be financed by members' subscriptions, which are due annually, at the end of March. Reminders will be issued in January and February.
- 3.2. Members failing to renew their subscription, after due notice, will be deemed to have left the Club and therefore will not continue to receive Magazines after March in the year it is due. On leaving the Club they forfeit their Membership and voting rights.
- 3.3. The subscription will be reviewed at each AGM as appropriate.
- 3.4. All monies paid to the Club shall be banked by the Treasurer into any account held in the name of the Club and no disbursements shall be made from these accounts except in accordance with the formal authorization of the Committee or a nominated quorum.
- 3.5. Should the PWA7Club Ltd be wound up, liability to any debts is limited to one pound sterling per Member.

4. CLUB OFFICIALS

- 4.1. The authority and responsibility for the transaction of business of the Club and its management shall be vested in the committee.
- 4.2. At each AGM the following officers shall be elected: Chairman, Secretary, & Treasurer plus general Committee members to a maximum of twelve.
- 4.3. Each committee member may stand for re-election at the AGM. New nominations, with the consent of the nominee, must be submitted in writing, proposed and seconded, to the Secretary no later than 14 days prior to the AGM.
- 4.4. Additional committee members may be co-opted as required to further the needs of the Club.
- 4.5. No meeting of the committee will be quorate unless two officers and four committee members are present.
- 4.6. The Chairman will have the casting vote.
- 4.7. The Committee business will be minuted and made available to members on request.
- 4.8. Sub committees of not less than three persons may be created to deal with any special requirements.
- 4.9. Group Secretaries are ex-officio Committee Members.

5. CONDUCT OF MEMBERS

- 5.1. The Committee will have the power to reprimand or expel any persons thought to be acting in a manner likely to bring the Club into disrepute.
- 5.2. In this event, the Secretary shall give the persons at least seven days written notice to appear before the Committee giving full details of the alleged offence.
- 5.3. The persons concerned shall have the opportunity to defend themselves against any allegations to the Committee at a pre-arranged meeting.

- 5.4. Expulsion from the Club shall require a majority vote of the Committee.
 - 5.5. The title of the Club may only be used by Members for Trade, Advertising, Legal or any Business purposes of the Club after specific and formal approval by the Club Committee.
 - 5.6. No member shall purport to represent the Club on any matter except with the express permission of the Chairman or Committee.
- 6. MEETINGS**
- 6.1. The Annual General Meeting (AGM) will be held in October of each year.
 - 6.2. One month's notice shall be given via the Magazine of the date of the AGM and shall include a nomination form for Committee members.
 - 6.3. The Committee shall have the power to call an Extra Ordinary General Meeting (EGM) at one month's notice. Members may ask for an EGM, however, eight members need to sign a petition to the Secretary stating the reason for the EGM. A quorum for an EGM requires a minimum of twelve members.
 - 6.4. Likewise a quorum of twelve voting members is required for an AGM.
 - 6.5. Voting shall be by a show of hands unless a majority requests otherwise.
 - 6.6. The Treasurer at the AGM will present a Statement of Accounts showing the receipts and expenditure for the previous year. These details will be available to Members on request.
 - 6.7. When members wish a matter to be discussed at an AGM, text of such matters signed by at least two members shall be sent to the Secretary at least fourteen days before the date of such meeting.
- 7. RULES**
- 7.1. Every member upon joining the Club and subsequently when renewing subscription, agree to abide by the Rules of the Club and as such accepts as final and binding the decision of the Committee in all cases of dispute or disagreement.
 - 7.2. Club Rules may be amended at an EGM providing members are notified of the intended changes at the time the notice of the meeting is published. Two-thirds majority is required for alterations to be made to the Rules.
 - 7.3. A copy of the Club rules to be issued to all Group/Centre Secretaries/Representatives and will be available to members from the Club Secretary on request
A note to this effect to be printed on the membership card cutaway surround and on the website.
- 8. EVENTS ORGANISATION**
- 8.1. All events run by either the Club or regional Groups/Centre, must be run in accordance with the Guidelines published from time to time by the Committee, (A copy is available from the Secretary), and must do so with due respect to the Law, General Public, the rules of any other participating Motor Clubs and any other applicable regulations.
 - 8.2. Events requiring MSUK authorisation must be coordinated through the Competition Secretary.
 - 8.3. To benefit from the A7CA public liability insurance, the Committee must approve all events organised by Local Groups/Centres. For normal social events, blanket approval will be given, however, it is the duty of each Group/Centre Secretary or agreed representative to inform the Club Secretary of their plans.
 - 8.4. Events should always be planned to be self-financing. However, the Committee may consider applications for financial support.
 - 8.5. Any events being organised in the name of the Club where payments are involved must be properly recorded and funds should pass through the Group/Centre Bank Account. (see Section 9.3) Under no circumstances should money be paid through individuals personal bank accounts.
- 9. LOCAL GROUPS**
- 9.1. The formation of Local Groups of PWA7C members to further the objectives of The Club is to be encouraged.
 - 9.2. The local organisation will be appropriate to the size of, and elected by the Group/Centre. It could comprise either a local representative or a small local committee to conduct the business of the Group and liaise with the main Committee. There will be only one point of contact who will be the agreed Group/Centre Secretary or Representative.
 - 9.3. All Groups/Centres/Events Organisers that take any monies for activities in the name of the Club are required to hold a bank account in the name of The Pre-War Austin 7 Club???? Group/Centre. At the end of March each year they must supply to the Club Treasurer, a copy of their accounts, or a statement that there have been no financial transactions made in the name of the Club.
 - 9.4. The Group/Centre may entertain visitors, who are not members of the PWA7C, but who wish to take part in Group/Centre Events. Such Visitors will not have any membership benefits offered by the Club, other than social membership of the local group. This means they cannot take part in the organisation of the Group, have any voting rights, receive the Club Magazine or partake of any other benefits accorded to paid up Club Members (note this includes Club Insurance discount). These visitors should be actively encouraged to become fully paid up members of the PWA7C.